



Client File Setup

The P.A. Hutchison Company requires high resolution pdfs saved at the correct size in the correct colors and with 1/8" bleed. Please do not save with registration marks, and if you want crops marks on the work, make sure they are at least 1/8" away from the bleed edges.

Please don't save your pdfs with any special gamma or other profiles. Our Prinergy system will apply the profiles we need here:

TEXT:

1) If project is 6 x 9 we need a text pdf that has a 6 x 9 trim box, but also has an addition 1/8" on all 4 sides to encompass any artwork that may extend or "bleed" off the trim edges.

2) Our preferred minimum spine margins to page edges is 3/8", so all text needs to be at least that far away from the spine trims.

We like 1/4" margin on the head, foot and face trims.

3) If your text has any bleed tabs, please make sure the text in the bleed tabs is at least 1/8" away from the face trim.

4) Our perforation happens at 1/2", so if your job has any pages that perf, you need to leave 1/2 spine margin just for the perf and then make sure your text is at least 1/8" away from that perf edge.

5) If your job has any sort of holes being drilled in it (because it is going in a binder) you need to leave 3/4" spine margin to accommodate those drill holes

6) If your job is getting a GBC or Plastic-coil binding, you need to leave a 5/8" spine margin to accommodate the punch for the GBC or Plastic-coil

7) All fonts used in your job MUST be embedded in the pdf file you supply



8) If your text is just printing in black, you need to provide a pdf where all the text is just black, not RGB, not a CMYK 4/Color Black. All the artwork in the files should be grayscale, not an RGB or CMYK gray.

9) If your text is printing in more than one color, the pdf we receive should contain ONLY the colors the job is printing in. A text file that is printing in PMS 186 and Black should only contain those two colors. No RGB no CMYK

10) If your text is printing in CMYK, the pdf should contain only CMYK, no RGB, no spot colors.

11) All images contained in text pdfs should be 300 dpi or very close to it. If you are knowingly sending us a file that contain low-resolution images (72-200 dpi) please include that information in what you tell Customer Service so they can let us know.

COVERS:

If you are unsure on the spine width you need to provide, you can contact your customer service rep., and they will pass your request for a cover layout on to us. This basically tells you your spine width and any margins we need.

1) All covers should be a spread that includes back cover, spine and front cover laid out to size and including 1/8" bleed on all four sides.

2) all color and resolution information contained in the TEXT section holds true for covers as well. We need high-res files save in the correct colors, with the fonts embedded.

3) All ISBN or bar codes should be saved in just plain black, not RGB black. Some ISBNs can be printed in PMS colors.

4) All important text and artwork that you want to ensure will not be subject to possible trimming needs to be AT LEAST 1/8" away from any trim edges.